



## MODEL EMPLOYER'S STATEMENT

<b>Employer's particulars</b>	Employer's name Employer's address Postcode and town Chamber of Commerce number	
<b>Employee's particulars</b>	Employee's name Employee's address Postcode and town Date of birth Commencement of employment Position	male      female  (day, month, year)
<b>Type of employment contract</b>	The employee  Is there a trial period?  Is there any intention to terminate the employment in the near future? If so, please explain Director / shareholder	is employed for an indefinite period / on a permanent basis  is employed for a fixed period / on a temporary basis until  is flexibly employed as (e.g. temporary agency worker, stand-in worker or on-call worker)  no      yes If so, has the trial period expired?      no      yes  no      yes  no      yes
<b>Employment continuation statement (if applicable)</b>	If the employee continues to perform as the at present and business conditions remain the same, the fixed-term contract will be converted into a permanent employment contract when that period expires.	no      yes  (extra signature)  Name of signatory
<b>Income</b>	1. Gross annual salary <sup>1</sup> 2. Holiday allowance <sup>2</sup> 3. 13 <sup>th</sup> month salary <sup>3</sup> 4. Christmas bonus <sup>3</sup> 5. Life course <sup>3</sup> 6. Irregular hours allowance <sup>4</sup> 7. Overtime allowance <sup>4</sup> 8. Commision <sup>4</sup> 9. 10.	€      (basic salary excluding overtime ect.) € € € € € € € € € €
<p><sup>1</sup>) The gross annual salary based on the usual number of working weeks in the sector.</p> <p><sup>2</sup>) In the case of holiday vouchers or a time savings fund, note 100% of the value of the holiday vouchers or time savings fund.</p> <p><sup>3</sup>) Unconditional income components laid down in the employment contract.</p> <p><sup>4</sup>) If there is a structural allowance for irregular hours, commision and/or overtime allowance, note the amount granted over the past 12 months.</p>		
<b>Loans / attachment of wages</b>	Have you provided the employee with a private loan?  Have the employee's wages been atatched or has an assignment of those wages been imposed?	no      yes If so, commencement date      principal € term (months)      monthly repayment € no      yes If so, until      €      per month
The signatory declares on behalf of the employer that this form was completed truthfully.		Signature  Name of signatory: Signed in      on
Should you wish to verify this information, please contact:		Name Telephone